The Baltimore Basilica
Perpetual Adoration Chapel Instructions and Guidelines

How to Sign Up

<table>
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<tr>
<th>Screen Shot</th>
<th>Instructions</th>
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<tbody>
<tr>
<td><img src="image1.png" alt="Screen Shot 1" /></td>
<td>1. Go to <a href="https://adorationpro.org/baltimorebasilica">https://adorationpro.org/baltimorebasilica</a> and select “Weekly Commitment”</td>
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<tr>
<td><img src="image2.png" alt="Screen Shot 2" /></td>
<td>2. Select “Sign Up” for your desired Day and Time</td>
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</table>
| ![Screen Shot 3](image3.png) | 3. Fill in the sign up form with the required information and select your commitment frequency  
- If you selected the incorrect Day or Time you can select the “Back” to return to the schedule. |
| ![Screen Shot 4](image4.png) | 4. Chose if you would like to become a Sub or not at this time. You can always sign up at a future date to be a Sub. |
Direct Contact:

If you have any questions regarding the Adoration Chapel please contact Ana Farias.

Email: Ana.Farias@baltimorebasilica.org

Office Phone: (410) 547-3149

Entrances

During the day, please access the Adoration Chapel through the main entrance of the Basilica and take the stairs or the elevator to the undercroft—where the Adoration chapel is located.

The main entrance at night (starting at 7pm) to the Adoration Chapel is on the Mulberry side of the Basilica. There is a gate with an electronic keypad for entry. Enter the code, lift up the hatch and push open the gate. Please close the gate behind you. Once through the gate, walk up the stairs and follow the brick walkway to the right to the main entrance to the Adoration Chapel.

**Click Here** to watch a video highlighting the new entrance and security for the Adoration Chapel**

All exterior entrances will be locked from 7pm—6:45am M-F, 7pm—9am on Saturday, 7pm—7am on Sunday and a passcode will be needed to gain entry.
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Parking
Street parking is available on a first come, first serve basis. Please pay attention to all Baltimore City Parking signs – as they differ on every street. The Franklin Street Garage (15 W. Franklin Street) is available for an hourly fee. Unfortunately, the Basilica does not have dedicated parking access.

Arriving
Upon entry to the Adoration Chapel there will be an iPad to sign-in for your hour in the foyer along with a place for you to hang up coats and umbrellas. If you are a walk-in (i.e.: you are not a scheduled adorer), please still sign in.

If the tabernacle is closed when you arrive, you can open the door by gently pushing down the pin and opening the door.

Departing
It is vital that we do not leave Our Lord unattended. When you have finished praying and your replacement has arrived, please exit quietly.

The security guard is available to walk you back to your car if needed.

If an adorer needs to leave the Chapel unattended, he or she can close the tabernacle door ensuring that the Blessed Sacrament is not exposed while unattended. When the next adorer arrives he or she can open the door exposing the Blessed Sacrament.

Scheduling
We will have two (2) adorers scheduled for each hour of the day. Adorers can sign-up to commit to specific weekly timeslots and/or to be a substitute at: https://adorationpro.org/baltimorebasilica

Once you have signed up you will receive an email with the entry code for the keypads and any additional instructions. You will also receive a reminder email twenty-four hours before your scheduled time.

If you cannot make your scheduled time – please use AdorationPro to find a substitute.

Inclement Weather Policy:
An email will be sent out to you through AdorationPro if the chapel needs to be closed due to inclement weather.
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Entry Codes

The keypad entry codes to the gates and Adoration will be updated quarterly (January 1, April 1, July 1 and October 1).

Codes will be distributed via email through AdorationPro. Please do NOT give away the security code to anyone under any circumstance. Please direct them to AdorationPro.

If you cannot get in – call security to be let in at—410-227-1475.

Security

Starting at 7pm a security guard is stationed next to the Adoration Chapel – with access to all the security camera footage. He is able to escort you back outside to your car upon request. Gather your items, walk to the security stand, and ask the guard to escort you to your car – he will walk you around the Chapel as not to interrupt any adorers and out the door you entered back to your car.

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